

General Syllabus for Practicum ADED 42292 Fall 2009

Website: <http://www.ehhs.kent.edu/aded/practicum.cfm>

Purpose of Practicum: Practicum (ADED 42292) is an important part of the one-year internship in Kent State's Adolescent to Young Adult (7-12) licensure program. It complements your second specialty methods courses and student teaching with a fall placement at your student teaching site. During this time you will gradually get to know different aspects of what it means to be a teacher in the context of the school in which you will teach in the spring. You will begin by examining the culture of the community in which your school resides and consider how this culture will impact your instructional decision-making (Assignment 1). Understanding where your students come from will help you understand how to make lessons more meaningful for them. You will then complete interviews with selected members of the school that will be very important during this year, the intervention specialist and the disciplinary principal (Assignment 2). These conversations will help you meet these individuals, learn about their expectations, and how you can fit within the school. You will get more involved in the school and your classroom in various ways depending on your subject area (Assignments 3 & 4). During September, with your mentor, you will decide what to focus your teaching time on. You will design a pre-assessment, administer it, analyze it, and plan a two-week unit for your methods course that you will then teach during the end of October and/or November. While you teach this unit, your practicum instructor will observe you teaching (Assignment 5), you will video tape yourself and analyze the video (Assignment 6), and you will gather and analyze feedback from students on your teaching (Assignment 7). These items will help you begin to understand and think about specific aspects of the multifaceted world of teaching in a focused manner. These assignments have been ordered in a specific fashion to increase your involvement in the school in a conscious, deliberate way, as well as to fit with your developmental needs as a growing professional.

Practicum Requirements: During the fall semester, you will be required to spend a minimum of 96-hours, this is equivalent to 6 hours per week for 16 weeks, at your student teaching school. In the beginning you can arrange times with your teacher to get a variety of experiences. For about six weeks (last 2 weeks of October and all of November), arrange visits for the same time (same periods) each day so that you get to know your students well enough to relate to them when you teach your unit. Your mentor teacher¹ will be aware of your responsibilities as they will receive a package of information detailing your requirements for the program but feel free to share the url listed above and the syllabus so they can see it at any time. In addition to the 96-hours in the field, you will also have 5-6 scheduled classes (2 hrs each) held with your practicum instructor. You must complete all 96 hours of practicum, receive an 80% on each assignment, attend all practicum meetings, and receive a passing evaluation of your teaching in order to pass this 3-credit course. You may resubmit any assignment that is under the required percentage but you may not omit any assignment even if your average without that assignment is 80%.

Each subject area plans for the scheduling of the practicum differently so make sure to check with your instructor if you forget.

You will each be assigned a *University Supervisor*² who will make three (3) visits this fall and then continue to observe you during Student Teaching. The University Supervisor has received a

¹ Cooperating Teacher (some will call him or her the Mentor): This is the person you work with in your middle or high school classroom.

² University Supervisor: The individual that represents the Office of Clinical and Field Experiences and who will remain with you all year.

packet and is aware of your assignments and obligations. He/She will make (1) an initial visit with you and your co-operating teacher at your school site, (2) one visit to observe you teaching, and (3) a meeting at the end of the experience to prepare for spring.

In addition to the University Supervisor, your *Practicum Instructor*³ will come out to observe you teaching a lesson of your unit, meet with you on campus for the on-campus seminars, and read, provide feedback, and grade the course assignments.

You need to make sure that the appropriate person is aware of the dates and times when she/he will be able to watch you teach.

Practicum Assignments:

Below is a brief list of the specific assignments in this course. All of these assignments have been designed to help you develop specific skills and/or knowledge. You must successfully complete all assignments with an 80% grade or higher, pass the observation, meet the 96-hour requirement for this course, meet for practicum meetings and demonstrate appropriate professional behaviors in order to receive a passing grade.

Summary of Requirements:

	General Due Date	Assigned Due Date
#1 Visual Essay	Late September Meeting	
#2 Interviews	Late September Meeting	
#3 Subject Specific	Mid to late October	
#4 Subject Specific	Mid to late October	
#5 Lesson plan and observation	Occurs during unit taught	
#6 Video Analysis of Your Own Teaching	No later than one week after you video tape	
#7 Student Evaluations of your Teaching	No later than two weeks after you finish teaching	
#8 Time Sheet	No later than December 12	
Attendance and Professional Behaviors	Throughout	

Grading Sheet:

	Points Possible	Points Earned
#1 Visual Essay	100	
#2 Interviews	100	
#3 Subject Specific	100	
#4 Subject Specific	100	
#5 Lesson plan and observation	Pass or Fail	
#6 Video Analysis of Your Own Teaching	100	
#7 Student Evaluations of your Teaching	100	

³ Seminar or Practicum Instructor: This is the individual teaching 42292 and is a member of the ADED program.

#8 Time Sheet	Pass or Fail	
Attendance and Professional Behaviors	Pass or Fail	
Total		600

You must successfully complete all assignments with an 80% grade or higher, pass the observation, meet the 96-hour requirement for this course, meet for practicum meetings and demonstrate appropriate professional behaviors in order to receive a passing grade. If you these expectations are met a grade of A will be earned for 558 – 600 points and a B will be earned for 480 – 557 points.

Any assignment may be resubmitted if you attempted the assignment but did not earn a B, however, a resubmitted assignment will not earn all points possible.

Students with Disabilities

“University policy 3342-3-01.3 requires that students with disabilities be provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact the instructor at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through Student Accessibility Services (contact 330-672-3391 or visit www.kent.edu/sas for more information on registration procedures).”

Students who are not officially registered for a course by published University deadlines are not eligible to attend class sessions or to receive credit or a grade for the course.

College Teacher Education Disposition Statement for Syllabi

A major part of our teacher education program at Kent State University is the development of dispositions related to caring, fairness, honesty, responsibility, commitment, and social justice. To assess the development of these dispositions, an assessment will be administered by a faculty member or field-based supervisor no later than the last week of this class (ninth week if a needs improvement is to be assigned). A candidate will find a sample of the assessment at www.ehhs.kent.edu/stuportal. Candidates are expected to consistently demonstrate all of the behaviors and qualities indicative of professionalism, work ethic, and personal qualities in order to receive a grade of Satisfactory for Student Teaching. At any time during a candidate’s program, a faculty member or field-based supervisor with concerns may complete the disposition assessment. If a candidate is directed to complete a disposition plan (PDP) for an area rated as needs improvement, it is the candidate’s responsibility to go to the student portal at www.ehhs.kent.edu/stuportal, complete the professional disposition plan, arrange a meeting with the faculty member who assigned the needs improvement, electronically sign the PDP and live up to the terms of the agreement within the time specified. At the end of designated time period it is the candidate’s responsibility to arrange a meeting with the faculty to provide evidence that the terms outlined in the PDP have been met. The faculty member will then initiate

*a Follow-up PDP found at the faculty staff portal. This follow-up PDP needs to be electronically signed by the candidate at the student portal before it will be considered completed. If a needs improvement is assigned after the 9th week of a course, the coordinator may be involved to monitor progress of completion of the PDP into the subsequent semester. **Failure to improve in the area rated as NEEDS IMPROVEMENT and failure to follow the process outlined above may result in removal from the teacher education program at any time.***